

Minutes of the meeting of the Chesterland Master Plan Steering Committee

held at Mayfield United Methodist Church
at 7:00 p.m. on Monday, November 5, 2007

Committee Members:

Present: Bill Laditka
Tom Basista
Ron Cotman
Jack DeChellis
Geraldine Fisco
Jeff Huntsberger
Bob Somrak
Tim Todaro

Absent: Bruce Becker
Joe Mazzurco

Proceedings:

The meeting was called to order at 7:00 p.m. by Chairman, Bill Laditka.

First agenda item:

The committee reviewed the preparation checklist for the community presentation this Sunday.

1. *Refreshments* – Tim Todaro has approached Giant Eagle and Discount Drug Mart about providing cookies, drinks, cups, plates, and other miscellaneous items. Both stores will get back to him regarding this matter. In addition, Geraldine Fisco has three gallons of apple cider donated by Patterson Farm.
2. *Name Tags* – Geraldine Fisco brought in two samples, and it was decided that the final name tag will be a combination of these two tags, with these words written on it: (line 1) Master Plan Steering Committee, (line 2) Name, (line 3) Town Planning, and (line 4) A Vision for Chesterland's Future.
3. *Posters and Flyers* – Bill Laditka will make the posters and flyers this week. They will contain basic information pertinent to the presentation such as date, time, and venue. Posters (11"x17") will be posted at businesses with high traffic such as Giant Eagle, Discount Drug Mart, and CVS Pharmacy. Flyers (8½" x 11") will be distributed at a variety of places such as the senior center, schools, and the Chesterland Chamber of Commerce.
4. *Newspapers* – Ron Cotman had sent out information regarding the community presentation to local newspapers. Also, he will try to put up basic information about the presentation on the sign in front of the Town Hall this week.
5. *Yard Sign* – The committee is thinking about putting a couple of yard signs in front of the West Geauga High School to direct people to the right location and Tim Todaro volunteered to take care of this matter.

6. *Sound system* – Bill Laditka will check with West Geauga High School to find out the type of sound system that is available in the room where the presentation will be held.
7. *Printouts* – Ron Cotman will ask the Board of Trustees for a \$100.00 or less budget in this Thursday's town meeting to make color printouts to distribute at the presentation. The committee estimates needing 50 color printouts (which can be made at Chesterland News) and 25 black and white, which can be made at Town Hall for free.
8. *Meetings and invitations* – Bill Laditka will have a dinner meeting with the Kiwanis tomorrow night (Tuesday) at 7:00 p.m. and a breakfast meeting with the Rotary Wednesday morning at 7:00 a.m. to invite the organizations' members to the community presentation. Bob Somrak will call and invite Senator Tim Grendell and Mrs. Diane Grendell. Jeff Huntsberger will call and invite Dave Dietrich, Director of the Geauga County Planning Commission.
9. *Sign-up sheets* – Christine Gumal will pass out sign-up sheets during the presentation to obtain attendees' names and emails for the purpose of keeping in touch and for disseminating information.

Second agenda item:

The committee continued to discuss the agenda for the community presentation.

1. *Thanks to veterans* – As Sunday is Veteran's Day, the committee has decided to take a moment at the beginning of the presentation to thank veterans for the service they have provided. The recitation of the Pledge of Allegiance may be included.
2. *Committee member introduction* – Members will introduce themselves and talk about their backgrounds briefly.
3. *History: Formation of committee* – Bill Laditka will highlight the events that led to the development of the Steering Committee.
4. *Mission Statement and Cornerstone Principles introduction* – Geraldine Fisco will present the Mission Statement and Jeff Huntsberger, the Cornerstone Principles. They will also include a short explanation of how the committee came up with the Mission Statement and Cornerstone Principles.
5. *Issues introduction: Ad-hoc committees* – The committee will talk briefly about the look of our town today and the myriad of options available for Chesterland. It will then introduce ad-hoc issues and ask for volunteers to help explore and research these issues. Sign-up sheets for those who are interested in joining the ad-hoc committees will be available in the back of the room after the presentation.
6. *Planning (Big picture) schedule* – Bill Laditka will list the committee's tentative schedule and goals for the next three to four months.
7. *Front Porch* – Bill Laditka will inform people of the Front Porch location and its purpose: a place for people to get together to discuss the future of Chesterland. The committee hopes to make up-to-date information readily available at the Front Porch. In addition, the committee would like to create a wall of collage to enable people to put up pictures and comments of what Chesterland means to them and what Chesterland should or could be.
8. *Questions/Answers*

9. *Community forum: One-on-one discussions*

The meeting officially adjourned at 8:30 p.m.

Minutes submitted by Administrative Assistant, S. Christine Gumal.