

CHESTER TOWNSHIP PARK

(NE corner of Rt. 322 and Rt. 306)

Landscape Maintenance Bid Outline

Contract services dates April 1, 2019 through November 30, 2019

- A. Lawn Maintenance:** Pick up and remove debris, litter, branches, etc., prior to mowing. Weekly mowing of all turf areas to maintain turf height of 3" – 3.5". Alternate mowing patterns to aid in onsite recycling of grass clippings. Any and all clumping or obvious accumulation of clippings will be dispersed over lawn areas. Line trimming of all non-mowable areas. Bi-monthly (every other week) line trimming of planting bed edges and hard surface walk to Gazebo. Bi-monthly removal of any weeds and/or grass within the mulched planting bed areas and the parking lots, the use of Round-Up® is acceptable. Bi-monthly hand-weeding of the volleyball courts. Weekly raking of the volleyball sand to smooth surface, clear debris, twigs and garbage, etc.
- B. Woody Plant Care:** Trim all hedges and shrubs to retain current shape throughout the year. Schedule trims in May, June, July, August and September. Tree care will be scheduled and bid as needed.
- C. Spring Cleanup:** Clean and remove all leaves and debris in contracted areas, including all parking areas, turf, beds, hard surfaces, restrooms, play areas, etc. Edge all previously mulched areas to a depth of 1.5" – 2", apply pre-emergent to all mulch beds and apply a 2" – 3" uniform layer of double shredded hardwood mulch (black color).
- D. Fall Cleanup:** Clean all leaves from the turf, beds, hard surfaces, restrooms and play areas. Leaves on turf shall be mowed over as they accumulate, remove any visible piles.
- E. Lawn Care:** Lawn fertilization and weed control: Apply a slow release ureaform/nitroform turf fertilizer in late spring, mid summer, late summer and late fall so to add a total of 3 lbs. N per 1,000 square feet. Spot treat broadleaf weeds four (4) times per year.
- F. One time setup (/takedown of women's fastpitch outfield fencing/netting).**

Total A – F (2019) \$ _____

OPTIONAL: At Township's discretion, additional landscape services for years 2020 and 2021 may become part of this contract. If you desire to bid on these services, please provide the cost for Items A through F above for the following:

YEAR 2020: Total A – F \$ _____

YEAR 2021: Total A – F \$ _____

G. Additional Services: Additional work outside of the above scope may be necessary from time to time. In these instances, a scope and cost shall be provided in writing to Chester Township. Approval of the work, up to \$1,000, must be in writing and may be authorized by any Township Trustee. Work in excess of \$1,000 must be approved in advance by a majority vote of Chester Board of Trustees in a public meeting.

H. Chester Township would like an additional proposal for lawn/bedding care performing items A through E above for the following areas:

Chester Town Hall, Chester Fire Department and Chester Police Department

You are welcome to visit each property and discuss with township personnel the work scope. Note: At Chester Township’s discretion, Item H may or may not be awarded.

Item H: \$ _____

Notes: All bids shall include the following:

1. Evidence of general liability insurance in the amount of one million dollars general aggregate. Chester Township shall be listed as an addition insured.
2. Current Workers’ Compensation certificate.
3. Current Ohio Fertilizer Applicator’s licenses.

*All costs shown are to include all applicable charges and fees. Note: Chester Township is tax exempt.

Location: Parkside Park sits at the northeast corner of Route 306 and Mayfield Roads. The northern border is Parkside Drive; the eastern border is the property that holds the new volleyball courts and pavilion.

Approval of Work:

The Chester Township Board of Trustees has a Memorandum of Understanding in place with the Chester Township Park Board. The Township Trustees authorize the Chester Park Board to oversee landscape maintenance activities at Parkside and provide guidance to contractor to ensure satisfactory completion of the scope of services (A. through E., above) and to authorize payment by the township.

Billing Terms:

Services will be paid in eight (8) equal monthly payments from April to November. All authorized additional services by to be paid upon completion, net 30 days.

Bid Submittal Deadline: Sealed bids shall be received at Chester Town hall by Wednesday, March 13, 2019 by 4:00 PM, 12701 Chillicothe Road, Chesterland, OH 44026. Bids to be opened on Thursday March 14, 2019 at 6:05 pm at Chester Town Hall.

Please direct all questions to Trustee Ken Radtke, Jr. at 440-488-7471 or via email kradtke@chestertwp.org.

Chester Township is an equal opportunity employer.